

Volunteer Role Description

We hope that all North Richmond Community Health (NRCH) volunteers will help us work towards improving the health of our community through a shared vision and values.

NRCH Mission:

Building healthy communities by making healthcare more accessible and culturally relevant

NRCH Vision:

Healthcare that builds community

NRCH Values:

Innovation, embracing diversity, equity of access, organizational learning, respect for others, openness, connectedness with our community

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| Volunteer Role Title | School Literacy Program Volunteer |
| Reports to: (position and name) | RWPS Literacy Coordinator - Rachel RWPS Classroom teachers |
| Hours: (day, shift duration, frequency) | The role is available weekly during school terms on: Monday, Tuesday, Wednesday, Between the hours of 9.00am and 11.00am. Day and time to be negotiated with successful applicants. |
| Location: | West Richmond Primary School 25 Lennox St, Richmond |
| Purpose of the role: | Your role will contribute to the objectives for both West Richmond Primary School and NRCH specifically by: 1. Supporting young people to develop their reading and writing skills 2. Contributing to a safe environment for individual students to learn at their own pace. 3. Delivering fun and engaging 1:1 or small group reading and writing activities planned by the classroom teacher. |
| Duties: | Your role may include the following: 1. Listening to students while they read their classroom readers and offering feedback on fluency, expression and decoding (recognising the sounds that letters and words represent) 2. Reading to young people so that they are motivated to learn more. |

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| | <p>3. Providing feedback and encouragement to young people.</p> <p>4. Assisting with comprehension and vocabulary as appropriate</p> <p>5. Offering specific guidance for young people as directed by staff</p> |
| Selection Criteria - Essential | <p>Patience, reliability, inclusive approach</p> <p>Confidence to engage young people in an educational setting.</p> <p>Enjoy reading and supporting others to gain an appreciation for reading and writing skills by being a role model.</p> <p>Ability to focus in a noisy environment.</p> <p>Demonstrated ability to work collaboratively in a team.</p> <p>Experience interacting with young people from diverse backgrounds and with a range of different life experiences and family dynamics.</p> <p>Willingness to follow Richmond West Primary School policies and procedures as they relate to your role.</p> <p>Willingness to participate in an orientation session provided by Richmond West Primary School.</p> |
| Selection Criteria - Desirable | <p>Qualifications or relevant experience in teaching roles, child development or psychology/social work.</p> <p>Understanding of trauma informed practice and the social determinants of health.</p> |

Conditions of appointment:

- Clear National Police Check
- Current Working with Children Check
- When required, clear International Police Check
- Commitment to comply with NRCH policies and procedures, Code of Conduct
- Evidence of COVID-19 Vaccination status – 2 vaccinations and at least 1 booster are required.

This is a volunteer role and does not mean the successful candidate will be offered a paid position

I have read and agree to undertake the duties and conditions of this volunteer role description.

Print Name:

Signature:

Date: