

Volunteer Role Description

We hope that all North Richmond Community Health (NRCH) volunteers will help us work towards improving the health of our community through a shared vision and values.

NRCH Mission:

Building healthy communities by making healthcare more accessible and culturally relevant

NRCH Vision:

Healthcare that builds community

NRCH Values:

Innovation, embracing diversity, equity of access, organizational learning, respect for others, openness, connectedness with our community

Volunteer Role Title	English Conversation Tutor - Volunteer
Reports to: (position and name)	Health Promotion Coordinator
Hours: (day, shift duration, frequency)	1 hour weekly on a Monday.
Location:	North Richmond Community Health 23 Lennox Street.
Purpose of the role:	Your role will contribute to the Healthy Communities Team and NRCH Strategic Objectives, specifically by: <ol style="list-style-type: none"> 1. Supporting community members to develop their conversational English ability. 2. Supporting community members to gain confidence to participate as they wish within the community. 3. Building English communication ability. 4. Providing a welcoming, inclusive and safe environment for social connection and interactions.
Duties:	<ol style="list-style-type: none"> 1. Work collaboratively with other staff and volunteers to support community members to feel welcome and comfortable in the group setting. 2. Foster a sense of fun and success by using a range of activities for participants at different levels of skill.

	<ol style="list-style-type: none"> 3. Role model respectful and inclusive behaviours and communication skills. 4. Deliver sessions from a strengths based perspective. 5. Prepare activities that are inclusive for people from diverse backgrounds and at different levels of confidence and ability. 6. Maintain attendance records.
Selection Criteria - Essential	<ul style="list-style-type: none"> • Experience working with people from diverse backgrounds. • Good interpersonal and communication skills. • Ability to work with individuals from their existing skill level and encourage further development. • Ability to encourage participation from attendees. • Reliable. • Ability to work with individuals, and facilitate groups. • Patient, respectful, inclusive. • Willingness to seek advice when appropriate. • Demonstrated ability to work in a culturally appropriate manner.
Selection Criteria - Desirable	<ul style="list-style-type: none"> • Qualifications and/or experience with teaching English as a second language, eg TESOL. • Bi-lingual volunteers highly regarded, particularly with local community languages. • Qualifications/experience in adult education/teaching.

Conditions of appointment:

- Clear National Police Check
- Current Working with Children Check
- When required, clear International Police Check
- Commitment to comply with NRCH policies and procedures, Code of Conduct
- Evidence of COVID-19 Vaccination status

This is a volunteer role and does not mean the successful candidate will be offered a paid position

I have read and agree to undertake the duties and conditions of this volunteer role description.

Print Name:

Signature:

Date:



north richmond
community health

Wulempuri - Kertheba